

# NDIS in WA Planning Self-Management



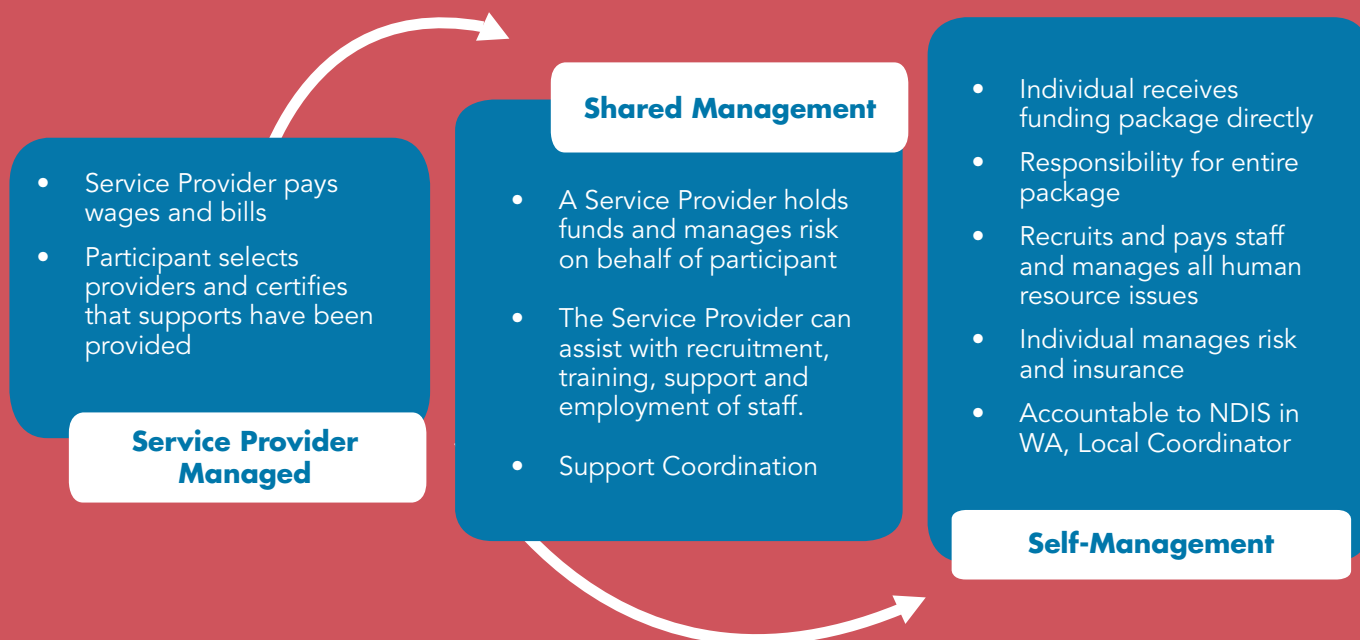
Once a person with a disability has an NDIS in WA plan, there are three ways to manage that plan. These are:

**Service Provider  
Managed**

**Shared  
Management**

**Self-Management**

This information sheet discusses the self-management option in more detail. Self-management gives the person with disability, their family and carers the ability to have choice and control over what services, service providers and staff work with the person within the NDIS in WA Plan. If you self-manage you can directly employ your own staff. When you self-manage, you are responsible for paying invoices and/or wages related to the support services that you have received as outlined in your NDIS in WA Plan. The NDIS in WA Self-Management Guide can be accessed here [www.disability.wa.gov.au](http://www.disability.wa.gov.au) -> WA NDIS -> Fact sheets and publications -> Self-management guide.



## Self-managing your own NDIS in WA Plan means:

- You receive the funding into a separate 'fee-free' bank account. If you have concerns, speak to your Local Coordinator.
- You identify and purchase the supports outlined in your Plan, and pay for them from your nominated bank account. This is the account the NDIS in WA puts funds into.
- Ensuring relevant wage and/or invoices for your supports are paid on time.
- You are responsible for ensuring that the support strategies outlined in your Plan meet your identified goal objectives. If they are not working, you will then need to make changes to these supports in order to meet your goals.
- You take responsibility for the quality of service(s)
- You keep accurate and up-to-date records showing how the money has been spent
- You must provide documentary evidence to show what supports have been obtained and how the supports have met the goals outlined in your plan.
- Reporting to the NDIS in WA on the funds spent. Your Local Coordinator will provide you with support to acquit the self-managed funds.

## Should I self-manage? Six questions to ask yourself:

1. You take responsibility to self-manage all the funding for staff and supports in the NDIS in WA Package.
2. You can request to self-manage all or only some of the supports that are in your NDIS in WA Plan. For example, you may request a Service Provider to pay for and manage part of your supports, and you take on responsibility to manage and employ staff directly for other supports.
3. You can nominate another family member or friend to manage the funds.

Self-managing your NDIS in WA Plan can provide you with choice and control regarding the people you engage to support your goals. It also gives you the ability to purchase supports from suppliers who are not registered with the NDIS in WA. You can plan, design, direct and organise these services and supports to meet your needs and your preferences.

Self-management can also provide you with the opportunity to build self-confidence in your ability to manage your affairs. However, there are some careful considerations that need to be understood if you elect to self-manage. See the Department of Communities (Disability Services) Self-Management Checklist (page 12) [www.disability.wa.gov.au](http://www.disability.wa.gov.au) -> WA NDIS -> Fact sheets and publications -> Self-management guide -> APPENDIX 1: Self-Management Checklist, for responsibilities regarding self-management.

For more information, please go to the website and click on the Our Services, NDIS in WA tab to check out our resources.

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